

**GOVERNMENT OF ANDHRA PRADESH
DIRECTORATE OF HANDLOOMS AND TEXTILES**

**APPLICATION FORM FOR PROVISIONAL REGISTRATION
AS SMALL SCALE INDUSTRIES**

(TO BE FILLED IN DUPLICATE)

INSTRUCTIONS:

1. Write / Type in block (capital) letters.
2. Fill up whichever is applicable
3. Use English alphabets / Arabic numbers while filling up block (to help Computerization). Leave on blank after each word.
4. While filling the form, use the following procedure :
 - i) Name of unit e.g. KAML Enterprises / G.K. Enterprises
 - ii) PIN CODE : e.g. 110041
 - iii) Date e.g. 23rd June, 1959
 - iv) Quantity (Kg) e.g. 90 Kg.
 - v) Amount (Rs. In thousands) e.g. Rs.5000/-
 - vi) Fill up appropriate codes in the blocks wherever applicable
Example 1: Yes - 1, NA-3
If NA fill-up-3

Example 2: Category: SSI-1 Anc.2,
Tiny - 3 SSSBE - 4
EOU - 5
If Tiny fill up - 3
5. Block/Boxes marked (.) are to be filled by office
6. Applicant should sign all copies.
Abbreviations used:
SSI : Small Scale Industries
ANC : Ancillary Industrial undertaking
SSSBE : Small Scale Service and Business Enterprise
TINY : Tiny Enterprise
EOU : Export Oriented Unit
NA : Not applicable

FORM

Name of Unit / Applicant

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Address for communication

Tel:

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PIN

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SSI - I

ANC. 2

SSSBE - 3

TINY - 4

EOU - 5

4. Location

Place / Town

Tehsil / Taluk

District

State

5. Type of organisation :

Proprietary - 1,
Co-operative - 4

Partnership - 2
Others - 5

Private Company - 3

6. Nature of activity

Manufacturing / Assembly

Processing

Job Work

Repairing / Servioing

Note : For any combination of activities, add the respective codes to get the required code.

7. Main items of Manufacture / activities.

1. Name
Code
2. Name
Code
3. Name
Code
4. Name
Code

8. Investment in Fixed Assets (Rs.in ' 000)

- i) Land
- ii) Building
- iii) Plant and Machinery
- iv) Other fixed assets

9. Investment in Plant & Machinery
(Original Value Rs. In '000)

Note: Should exclude items whose value is not taken into account while computing the investment. Please enclose profile in case value of investment in Plant & Machinery exceeds Rs. 40 lacs.

10. Power land HP
(H.P. = 0.795 K.W)

11. Employment

- i) Managerial & Office Staff
- ii) Supervisory and Workers

12. Date of commencement of production (Estimated)

Signature of Applicant

(Authorised Person)

Date

Name of Proprietor / Partner /
Managing Director

FOR OFFICE USE ONLY

Application No.

NIC Code

Block Code

District Code

State Code

Location of Unit (Confirming - 1, Non - Confirming - 2)

Whether the items of manufacture / activity require an industrial license.

No - 2

Yes - 1

(No industrial license is required for items listed in Schedule-II of the licencing notification dated 25-7-1991 if the unit employs less than 50/100 workers with / with power)

ANDHRA PRADESH
DEPARTMENT OF HANDLOOMS AND TEXTILES

PROVISIONAL REGISTRATION

The application is accepted for provisional Registration as a SSI/SSSBE for the manufacture of items as stated in the applicable for the briefly noted below:

Name & Address of the Unit

Factor Location:

Item of manufacture / activity (S.No.7)

- 1.
- 2.
- 3.
- 4.

Provisional Registration No.

Date of issue

Category of unit (S.No.3)

Date:

NAME & DESIGNATION OF
REGISTERING AUTHORITY

- 1.The endorsed application form is a part of the certificate of registration.
- 2.The provisional registration is valid for a period of five years from the date of issue.
- 3.The provisional registration will automatically lapse at the end of the validity period or the date of commencement of production whichever is earlier.
- 4.If an applicant/ unit is unable to set up the unit within the validity period, the applicant or it has to option to apply afresh for provisional registration using standed procedure.
- 5.The provisional registration is given to enable the unit to obtain all facilities clearance e.t.c., require in the pre-production stage.
- 6.The provisional registration is subject of any or all conditions that may be imposed by the Registering Authority.